



PEDIATRIC NURSING CERTIFICATION BOARD

PNCB Disciplinary Process

It is the policy of the Pediatric Nursing Certification Board (PNCB) to support excellence in nursing practice. The PNCB assumes that every nurse certified by this organization will uphold a common set of standards—these are titled “Code of Ethics” and published on the website. Additionally, every exam candidate must sign an attestation that they agree and will adhere to them. All Certificants must renew their agreement during the required credential renewal process to adhere to the Code of Ethics as part of their recertification submission. PNCB actively promotes adherence to the Code of Ethics and holds Candidates/Certificants accountable.

PNCB considers misrepresentation and/or noncompliance with eligibility criteria, the rules and guidelines of all PNCB certifications, and/or misuse of PNCB-earned credentials to be serious issues that require investigation and possible disciplinary action.

Cause for denial or revocation of PNCB certification(s) includes but it is not limited to:

1. Conviction of a criminal activity detrimental to the practice of nursing.
2. Revocation of registered nurse’s or advanced practice registered nurse’s license.
3. Falsification of eligibility documents for PNCB program.
4. Falsification of any material or documentation requested by PNCB.
5. Falsification of information on examination or recertification applications.
6. Misrepresentation of PNCB certification credential.
7. Certificant (*actively holds PNCB credential*) **and/or** Exam Candidate (*applying for PNCB certification exam*):
 - has breached the confidentiality agreement agreed upon at the time of application, before starting the exam, and again after the exam was completed This agreement includes but is not limited to suspected individual pre-knowledge of exam content, impersonating another examinee, cheating on PNCB certification examinations, misconduct, divulging exam content in any way or other evidence of possible examination compromises;
 - has not complied with the PNCB Code of Ethics agreed to at time of recertification application.
8. Alteration of score or other official information reported by PNCB.

PNCB investigates alleged misconduct, misrepresentation, and/or noncompliance, beginning with an objective review process in which evidence substantiating the allegations is collected to ensure due process and to protect the rights of candidates/certificants. The process is initiated upon notification of noncompliance or misrepresentation. Upon completion of the review process, PNCB reserves the right to take disciplinary action including legal action, against certificate holders, individuals seeking PNCB certification, or individuals misrepresenting their PNCB certification status. Also see PNCB’s Irregular Behaviors Policy.

Candidate or certificant actions that compromise the integrity including but not limited to confidentiality of the exam or process resulting in the suspension of delivery to other candidates will result in an automatic three-year revocation of **all** PNCB credentials held and eligibility to take a PNCB exam for the same duration of time. Further disciplinary actions may occur.

See the disciplinary action procedures for full details.

Appeal Policy – PNCB Appeal Policy

It is the policy of the PNCB to provide an appeal process to certificants and candidates. The appeals process is available on the PNCB website for certificants and candidates who wish to contest **any** adverse decision or action affecting his or her application for certification or recertification.

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